

Daresbury Parish Council

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL

Held in Daresbury Village Hall, Chester Road on Wednesday 17th May 2023 at 7.30pm

Councillors: * Cllr J Warburton (Chairman)

 * Cllr P Bellas

 * Cllr D A Cairns

 * Cllr D Healey

 * Cllr A Irving

 * Cllr A Kenyon

 * Cllr A Wilson

* denotes attendance

Also in Attendance: T Noble-Ditchfield (Clerk)

 Borough Councillor S Davidson

 Borough Councillor M Ryan

 Beat Manager PC Pete Crosbie

Presiding Chairman Cllr J Warburton opened the meeting, commencing with agenda item 1, Election and Appointment of Chairman 2023-2024.

23/001. **Election and Appointment of Chairman**

Cllr J Warburton was proposed by Cllr P Bellas and seconded by Cllr A Kenyon, this was unanimously agreed.

23/002. **Election and Appointment of Vice Chairman**

Cllr A Irving was proposed by Cllr D Healey and seconded by Cllr A Wilson, this was unanimously agreed.

Chairman InitialsCllr J Warburton

Daresbury Parish Council

23/003.

Chairman and Vice Chairman Acceptance of Office

The Chairman and Vice Chairman Acceptance of Office forms were signed and countersigned by the Clerk.

23/004.

Apologies

There were no apologies received.

23/005.

Declaration of Interest

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

23/006.

Minutes of the Previous Meeting

The minutes of the Parish Council Meeting held on Wednesday 19th April 2023 were confirmed as a true record and signed by the Chairman.

01

23/007.

Public Forum

PC Pete Crosbie, new Beat Manager introduced himself to the Parish Council. PC Crosbie will be responsible for Daresbury, Moore, Sandymoor and Preston Brook wards.

23/008.

Halton Borough Councillors Reports

Borough Councillors M Ryan and S Davidson attended the meeting to update the committee members of various items

23/009.

Planning (0)

Appeals (0)

Notice of Decisions (0)

23/010.

Finance

2

Daresbury Parish Council

Zen Internet Limited

Line Rental/Broadband

Direct Debit £ 33.97

A Jones

Website

Cheque No: 000966 £ 20.00

Lloyds Landscaping

Village Maintenance

Bank Transfer £ 168.00

JDH Business Services Ltd

Internal Audit 2022-2023

Bank Transfer £ 309.00

Resolved that payments listed were approved.

23/010.i The internal audit had been completed and the report sent to the Clerk stating that a Statement of Variances needs to be implemented. The signed Certificate of Exemption will be sent to the external auditors.

23/011. **Correspondence**

Resolved that the Clerk had circulated by email to the Parish Councillors documents received to date.

An invitation from Sandymoor Parish Council to attend a formal opening of the Jubilee Forest has been received for 5th June 2023.

Noted that Cllr D Cairns will attend on behalf of Daresbury Parish Council.

23/013. **Village Telephone Box**

Cllr P Bellas has been intensely researching ways into refurbishing the telephone box. Quotes are between 2.5k to 7k upwards and there is a waiting list to most places of approximately 18 months as the majority of boxes have now been gifted to villages.

Ideas are needed to make the box into a village asset so the community benefits. Alice in Wonderland theme to be incorporated is the general option to keep within

Chairman InitialsCllr J Warburton

Daresbury Parish Council

the heritage of Daresbury. Funding will be further looked into. Quotes/prices also to be obtained by Councillors to report back.

- 23/014. **Coronation/Scarecrow Competition Update**
There was 14 entries in total and so far approximately £155.00 raised for Halton Haven Hospice. Congratulations to Jasmine Cottage for first place with their scarecrow of King Harold II. This event will continue until the second week of June and the donation link still active.
- 23/015. **Village Hall Updates**
No updates this month.
- 23/016. **Calendar Dates**
Calendar dates for 2023-2024 were agreed and will be placed in the notice board.
- 23/017. **To Note Matters Arising**
Cllr D Healey informed the committee that the weather vane will shortly be put back into place at the school.
- Cllr A Irving and Cllr D Cairns attended a Security and Highways meeting regarding Creamfields. Security is understated with no training. St Elphins are struggling every year as they border onto the field. Andy Carter co-ordinates the meetings with Daresbury, Halton and Walton Parish Councils.
- 23/018. **Time and Date of Next Meeting**
The Parish Council meeting was confirmed as Wednesday 21st June 2023 at 7.30pm in Daresbury Village Hall.

The meeting closed at 9.15pm.

Signed as a true record:

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Cllr J Warburton
Chairman

Dated: 21st June 2023

Daresbury Parish Council

03

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